

## Scotch Plains Public Library

### Request for Reconsideration of Materials

*The trustees of the Scotch Plains Public Library have established a collection development policy and a procedure by which residents of Scotch Plains may request reconsideration of materials. Completion of this form is the first step in that procedure.*

*Please complete the form below fully and be as descriptive as possible. Once completed, the form should be given to the Library Director or mailed to: Scotch Plains Public Library, 1927 Bartle Avenue, Scotch Plains, NJ 07076*

#### Request Initiated by:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Library Card Number: \_\_\_\_\_

Date:

Do you represent an organization? YES NO

If yes, name of organization: \_\_\_\_\_

Type of Material:

Book e-book newspaper magazine audio recording DVD other:

Title: \_\_\_\_\_

Author/Producer: \_\_\_\_\_

Publisher: \_\_\_\_\_

What brought this work to your attention?

Have you read, listened to, or viewed the entire work?

If not, what sections did you read, listen to, or view?

To what in the work do you object? Please be specific and cite page numbers, scenes, etc.

What do you believe to be the theme and/or objective of this work?

Have you read any professional reviews of this work? If so, which?

Are there resources you would suggest to provide additional information and/or other viewpoints on this topic?

Have you read the Library's Collection Development Policy?

What action are you requesting?

RECLASSIFICATION  REMOVAL

UPDATE WITH MORE CURRENT MATERIALS

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Only signed forms will be considered. The Library Director will acknowledge receipt of the form within two weeks and will begin the review process.*

Date received: \_\_\_\_\_

Library Director's Signature: \_\_\_\_\_

Approved June 15, 2023 by the Scotch Plains Public Library Board of Trustees